

St Mary's CE Primary Drop off & Collection Policy September 2025

Do everything in love



Learning to Love, Loving to Learn

1 Corinthians 16:14

Deeply rooted in the love of Jesus we are committed to:-

*Creating a happy, healthy and honest school,
where everyone feels secure and valued.*

*Providing excellent teaching and learning opportunities
which develop independent, confident and resilient life long
learners who can think for themselves.*

*Celebrating and supporting all children
to unlock and fulfil their unique potential.*

*Preparing children to contribute to society
with wisdom, hope, tolerance and dignity.*

*Living by our school values of Love; Honesty; Courage;
Compassion; Determination and Respect.*

*Our vision is to inspire and grow a
compassionate community of excellence.*

*A happy place for our children to shine for God,
for each other, and for themselves.*

Rationale

At St Mary's, all children up to Year 4 are to be collected every day at 3.15pm and dropped off at 8.45am. Unless attending breakfast club, children should not arrive at school until 08:40 and parents are responsible for children's behaviour until the school day starts.

For older children (Y5-Y6), the responsibility for their child's safety rests with parents and carers who choose for them to walk independently to / from school. The most important factor to consider about suitability of a child walking to/from school alone is any risk to the child. If parents/carers wish to let their child travel to/from school independently, then they must assess the risks associated with the school route and their own child's confidence. Parents should work with their children to build up their independence while walking to and from school together, through route finding, road safety skills and general awareness.

Pupils walking to/from school independently

School policy for children to walk home independently is that:

- Children must be in Year 5 or Year 6.
- It is the parents' responsibility to check the route that their children may walk home in order that they may assess the appropriateness of the journey.
- It is parents' responsibility to ensure they are sufficiently happy that their child is capable of undertaking the proposed journey safely.
- Children must be dressed appropriately for the weather conditions.
- Children should preferably walk in a group and not alone.
- Children should know a phone number they can ring in an emergency. Mobile phones can be brought to school but MUST be handed to the class teacher at the start of each day.
- There must be someone at home to meet the child on their arrival.
- Parents must sign a written consent form prior to the child walking home from school.

Drop off/collection by an older sibling

If parents wish older siblings aged 14 + to drop off/collect younger children, they must contact the school to discuss this and seek agreement from all parties. Ultimately, parents/carers are responsible for anything that should go wrong in their absence.

School policy for children to be collected by an older sibling:

- Children in the Reception and KS1 (Y1 and Y2) must not be collected by anyone under the age of 18.
- Children in Y3 to Y6 must not be collected by anyone below the age of 14.

Late collection/non-collection

We do not expect any child to be collected late. If a parent/carer is delayed for any reason it is the parent/carer's responsibility to call an authorised adult to collect the child/children from school on their behalf and inform the school of this.

Consideration

If there are any reasons parents are struggling with drop off and collection please communicate with us, so that we can consider your individual needs and see where we might be able to support you. All parents who have parental responsibility are able to collect their child, unless there is a legal reason why this is not the case.